Note: This document is “view only”. Please create a copy of this document and save it to your drive.

**Template: Requesting Client Testimonial Email- Systems Vault**

**Subject Line:** Request for feedback

Hey CLIENT NAME,

I hope your week is going well!

<<Insert very personal reference to their family, a project in their biz, or a recent conversation you had with them>>

As your X month with Sarah Noked OBM comes to an end, I’d love to hear your feedback.

I have SO enjoyed getting to know you and your business over the past X months. Your feedback is really important to me, and helps me reflect on the services I provide my clients, what you find helpful, where there’s room for improvement, and so on.

If you’re not sure where to start, I’ve included a list of questions below to give you some direction:

1. List relevant questions from questionnaire: https://docs.google.com/document/d/1GzyDI45419K402TNcArSTLWLtqs1IvMVpcIUoaAz1vQ/edit?usp=sharing

If you prefer I’d be happy to set up a time for us to chat and take notes.

It's a pleasure to be part of your team and I look forward to hearing your feedback!

Thanks,

YOUR NAME

**Created by:**  Confident OBM

**Department:** XXX

**Date:** XXX

**Revised Date:** XXX

**Revised by:** XXX